

## LEAVE TRAVEL CONCESSION (LTC) RULES

No. 31011/2/2006-Estt.(A)  
Government of India  
Ministry of Personnel, Public Grievances and Pensions  
(Department of Personnel and Training)

North Block, New Delhi, 24th April 2006.

### OFFICE MEMORANDUM

**Subject:- Regulation of journeys by private airlines while availing Leave Travel Concession.**

The undersigned is directed to refer to the Department of Expenditure OM.No.7(2)/E.Coord dated 23rd November, 2005 vide which certain measures to budget/expenditure management were issued. One of the measures was to avail the competitive prices and various schemes and concessional fares being offered by private airlines while undertaking official travel. The matter as to whether the journeys by private airlines could be allowed while availing LTC has been considered. It has been decided that the officers entitled to air travel by National Carrier under existing orders may be permitted to travel by private airlines also while availing LTC.

2. It has also been decided that while availing LTC, the air journeys by non-entitled officers (both by national and private airlines) between places connected by train may be allowed, provided the reimbursement of the fare would be restricted to the entitled class by rail other than Rajdhani/Shatabdi Express. They are also required to produce the air ticket/ boarding pass and a receipt from the concerned airlines showing the fare paid by the concerned officers, if the ticket does not indicate the airfare, while claiming reimbursement of LTC.

3. The above concession is further subject to the following conditions:-

(i) Conditions laid down in Department of Expenditure OM No. 19024/1/E.IV/2005 dated 24.03.2006 (copy enclosed) regarding air travel by Government servants within India during official visits would be applicable in case of LTC, mutatis-mutandis.

(ii) In case the cost paid for an air ticket (in view of promotional schemes of private airlines) is less than the train fare by the entitled class, the reimbursement by the Government will be limited to the actual air fare or entitled train fare whichever is less.

4. In their application to the staff serving in the Indian Audit and Accounts Department, these orders issue after consultation with the Comptroller and Auditor General of India.

5. This issues in consultation with Ministry of Finance (Department of Expenditure) vide their ID No. 145/E.IV/05 dated 12.04.2006.

Sd/-

(C A Subramanian)

Deputy Secretary to the Government of India